

The Municipal Co-operative Bank
Limited, Mumbai

Municipal Bank Bhavan, 245 P .D 'Mello Road,
Fort, Mumbai -400001

Quotation Document

For

**Supply, installation, testing & commissioning of Water
dispensers at bank's various locations followed by
Triennial Comprehensive Service Maintenance Contract
after Warranty Period**

Website: www.mcb.bank.in

Contact Details 022-22717879

THE MUNICIPAL CO-OPERATIVE BANK LTD., MUMBAI
MUMBAI 400 001

Notice inviting Quotations

Wax sealed quotations are invited on behalf of The Municipal Co-operative Bank Ltd., Mumbai 400001 for Supply, installation, testing & commissioning of Water dispensers (Blue Star & Voltas) at bank's various locations followed by Triennial Comprehensive Service Maintenance Contract after Warranty Period.

Nature of Work:	Supply, installation, testing & commissioning of Water dispensers at bank's various locations followed by Triennial Comprehensive Service Maintenance Contract after Warranty Period
Location of supply:	The Municipal co-operative Bank Ltd., Mumbai, various branches (list of locations attached)
EMD :	EMD of Rs. 5,000/- only (Rupees Five Thousand only), in the form of Pay Order, Drawn in favour of The Municipal co-operative Bank Ltd., Mumbai , to be submitted
Period of completion of work:	Supply, installation, testing & commissioning should be completed within 30 days of releasing the purchase order.

Quotations complete in all respects should reach in sealed envelope at The Municipal co-operative Bank Ltd., Mumbai, Municipal Bank Bhavan, 245 P. D' mello Road, fort, Mumbai -400001 **on or before 10/12/2025 up to 5.00 PM**. Bids will not be accepted by post, courier, fax or emails.

Sd/-
General Manager

Scope of work and Terms condition

1. The contractor shall visit all the sites mentioned in location list where water dispensers are to be installed, before quoting their offer for the quotation.
2. SITC of Water dispensers at various locations shall be completed within 30 days from the date of receipt of PO.
3. The contractor's workmen at site shall be well trained to carry out the work and shall obey all the safety procedures. Bank shall not be responsible for any mishap / accident during execution of work.
4. The installation shall be done free of cost to the satisfaction of Bank's office bearer.
5. Work will be treated as completed after receipt of satisfactory installation, testing & commissioning report the payment will be done accordingly.
6. Delay in completion of work will be penalised @ 1% per week levied on unit value
7. The product warranty shall be effective from the date of successful installation.
8. After successful supply & installation, the services shall be provided at the installation site whenever required.
9. All the charges towards transportation of said water dispensers to the given locations under this section will be borne by successful quotationer
10. Defective units received, if any, after delivery, shall be replaced with new one without any extra cost.
11. The actual quantity of required water dispensers is 19, but this may change at the time of actual supply

12. Proposal submitted by tenderer is valid for the period of 120 calendar days from the last date of submission bid. Once the rate accepted by the bank same will remain applicable along with same term and condition for the period of 1 year (from the date of 1st purchase order issued) for additional purchase if any.

Scope of work of Triennial Comprehensive Service Maintenance Contract after warranty period

1. The Service Technician shall visit once in every three months, to check the performance of Water Dispensers and submit a report of every visit to concerned Branch manager
2. Service Technician shall carry out following works:
 - Unit check – up and general cleaning
 - Cleaning of Storage Tanks
 - Cleaning of Dispenser Jar
 - Checking of Compressor
 - Checking of Heater Coil & Thermostat
 - Cleaning of Condenser Coil
 - Tightening and Cleaning of Electrical Wires joints and connectors
 - Replacement of faulty Components whenever required to get desired output quality at no extra cost.
3. Refilling of Refrigerant Gas as per requirement during the Triennial Contract period.
4. Technician shall attend break down complaints during contract period at no extra cost.
5. The maintenance contract is for preventive as well as for break down maintenance. It includes repair and replacement of the all the parts free of cost during the contract period as and when required.

List of Spare Parts which includes Repair and Replacement:

1	Compressor	6	Heater Coil	11	Fan Blade	16	Strainer
2	Relay OLP	7	Condenser Coil	12	Electrical Switches	17	Non-return Valve
3	Capacitor	8	Thermostat	13	Main Cord Wire Cable	18	CPVC Piping
4	Refrigerant Gas Refilling	9	Capillary	14	Storage Tank	19	Tap
5	Copper tubing	10	Fan Motor	15	Float Valve	20	Water Level Guard Sensor

Letter of Submission

To,
General Manager
The Municipal co-operative Bank Ltd., Mumbai
Municipal Bank Bhavan
245, P.D'mello Road, Fort,
Mumbai -400001

I/We, the undersigned, have read and examined in detail, the specifications and all bidding document and hereby declare that:

PRICE AND VALIDITY:

All the rates quoted in our proposal are in accordance with the terms and conditions as specified in bid document. All the prices and other terms and conditions of this proposal are valid for a period of 120 calendar days from the last date of submission of bid.

We do hereby confirm that our bid prices inclusive of all taxes, charges, etc.

DEVIATIONS:

We declare that all the services shall be performed strictly in accordance with tender conditions with no deviations.

QUALIFYING DATA:

We confirm that all information/data have been submitted as required by you in your tender document.

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief. I/We agree that in case any information is found to be incorrect, the tender is liable to be rejected at any point of tendering process.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Thanking you,

Yours Faithfully

General Information of the Tenderer

1	EMD Details DD No and Date: Amount in Rs. Name of the Bank:	
2	Name and Address of the Bidder	
3	Contacts:	
4	Telephones:	
5	Fax:	
6	E-mail:	
7	Mobile No:	
8	Category of the tenderer (Whether company, partnership firm or Proprietary concern)	
9	Name of Chief Executive Officer and Telephone No.	
10	Year of Establishment	
11	GST NO	
12	PAN NO	

(ON COMPANY LETTER HEAD)

To,
General Manager
The Municipal co-operative Bank Ltd., Mumbai
Municipal Bank Bhavan
245, P.D'mello Road, Fort,
Mumbai -400001

Sub :- Supply, installation, testing & commissioning of Water dispensers at bank's various locations followed by Triennial Comprehensive Service Maintenance Contract after Warranty Period

I/We, the undersigned, hereby declare that all the rates quoted in our proposal are in accordance with the terms and conditions as specified. All the prices and other terms and conditions of this proposal are valid for a period of 120 calendar days from the last date of submission of bid.

We do hereby confirm that our bid prices include all taxes.

Schedule of Rates & Quantity (Model Details: VOLTAS 6210362)

Sr. No.	Description	Qty.	Rate (Rs.)	Total Amount (Rs.)
1	SITC of Commercial 20 Liters Hot, Cold and Normal Water Dispenser Model NO.	19 Nos.		
2	Triennial Annual Comprehensive Maintenance Contract (ACMC) of Commercial 20 Litres Hot, Cold & Normal Water Dispensers – after warranty period	19 Nos		

Schedule of Rates & Quantity (Model Details : (BLUE STAR BWD3FMRGA-G)

Sr. No.	Description	Qty.	Rate (Rs.)	Total Amount (Rs.)
1	SITC of Commercial 20 Liters Hot, Cold and Normal Water Dispenser Model NO.	19 Nos.		
2	Triennial Annual Comprehensive Maintenance Contract (ACMC) of Commercial 20 Litres Hot, Cold & Normal Water Dispensers – after warranty period	19 Nos		

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge

and belief. I/We agree that in case any information is found to be incorrect, the tender is liable to be rejected at any point of process.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Thanking you,

Yours faithfully,

Authorized Signatory

Name:

Designation:

THE MUNICIPAL CO-OPERATIVE BANK LTD., MUMBAI.

MUMBAI - 400 001.

Branches Address

Sr.No.	Name of Branch/ Office/O.C. C.	Address	Telephone No.
1	Head office	Municipal Bank Bhavan, 245, P.D'Mello Road, Fort, Mumbai – 400 001.	022-22717802, 022-22717894
2	C.S.T.	The Municipal Head Office Building, Mahapalika Marg, C.S.T., Mumbai - 400 001.	022-22717803, 022-22717804
3	Andheri (West)	Andheri K/West Municipal Office Bldg., Paliram Marg, Andheri (West), Mumbai - 400 058.	022-22717809, 022-22717810
4	Andheri (East)	Municipal K/East Ward Office Bldg., Azad Road, Gundawali Village, Andheri (East), Mumbai-400 059.	022-22717825, 022-22717826
5	Bhandup	Municipal S/Ward Office Bldg., Near Mangatram Petrol Pump, Lal Bahadur Shastri Marg, Bhandup (W), Mumbai-400 078.	022-22717898, 022-22717899
6	Borivali	Prabodhankar Thackare Natya Griha, Sodawala Lane, Borivali (W), Mumbai- 400 092	022-22717827, 022-22717828
7	Byculla	E/Ward Municipal Building, Sankhali Street, Byculla, Mumbai-400 008.	022-22717817, 022-22717818
8	Deonar	M/East Ward Municipal Office, Plot No.CCS 38/39, Village Deonar Junction, M.T.Kadam Marg, Peripheri Road, Deonar, Mumbai – 400 43.	022-22717849, 022-22717850
9	Ghatkopar	Ghatkopar N/Ward Municipal Bldg., Jawahar Road, Ghatkopar, Mumbai-77.	022-22717871, 022-22717872
10	G/South	G/South Municipal Office Building, N.M.Joshi Marg, Parel, Mumbai-400 013.	022-22717819, 022-22717820
11	G/North	G/North Municipal Office Bldg. Harishchandra Yelwe Marg,Behind Plaza Cinema, Dadar, Mumbai-400 028.	022-22717821, 022-22717822
12	Kandivali	R/South Ward Office, Ground Floor, Near Kandivali Swimming Pool,	022-22717805,

		Kandivali (West), Mumbai-400 067.	022-22717806
13	Mulund	T/Ward Municipal Building, Devidayal Road, Mulund (West), Mumbai-400 080.	022-22717823, 022-22717824
14	Nanachowk	D/Ward Municipal Building, Nanachowk, Mumbai-400 007.	022-22717815, 022-22717816
15	Nair Hospital	B.Y.L.Nair Hospital Compound, Mumbai Central, Mumbai – 400 008.	022-22717885, 022-22717892
16	Parel	F/South Ward Municipal Office Building, Parel T.T., Mumbai – 400 012.	022-22717811, 022-22717812
17	Sion Hospital	Lokmanya Tilak Municipal General Hospital Building, Sion, Mumbai-400 022.	022-22717883, 022-22717884
18	Chembur	M/West Ward Office Building, Ground floor, Near Natraj Cinema, Sharad Acharya Marg, Chembur, Mumbai.	022-22717829, 022-22717830
19	Goregaon (W)	Municipal P/South Ward Office Bldg. CTS No. 746, S.V. Road, Goregaon (W) Mumbai 400 104	022-22717807, 022-22717808

